

# Springbrook Glen Homeowners Association Newsletter Advertising Contract

This document serves as a contract for advertising in the newsletter of the Springbrook Glen Homeowners Association. Full payment is due with contract. Ads will not be run without contract and payment prior to printing. By signing this contract, you acknowledge that you have read and agreed to be bound by the Springbrook Glen newsletter advertising rules. The person signing this contract must have contract signing authority for your organization.

Payment must be made in the form of check or money order made out to the "Springbrook Glen HOA" and submitted by mail to Jack Baker; Community Association Management, Inc.; PO Box 92649; Austin; Texas; 78709-2659. The signed contract also may be faxed to Mr. Baker at 512-288-2389. Full payment must be received before the scheduled printing of the newsletter in which the advertisement is scheduled to appear, unless other arrangements have been agreed to in writing by both parties. For additional information call Jack Baker at 512-288-2376.

The full-color newsletter is printed quarterly and tentative distribution dates are March 15, June 15, Sept. 15 and Dec. 1. All advertisement contracts, payment and ad copy are due three weeks prior to the tentative distribution dates.

Ads must be submitted electronically in the following formats: PDF, EPS (with embedded fonts or fonts as outlines), JPG, PNG, TIFF or BMP. Suggested minimum resolution is 150 dots per inch. Please note that the newsletter does not have a graphic artist on staff to design ads and relies upon the advertiser to submit the ad as they would like it to appear and sized to fit the space purchased.

Ad rates per issue are as follows:

1/8 page (3.75 inches by 2.375 inches) -- \$35

1/4 page (3.75 inches by 4.75 inches) -- \$65

Interior 1/2 page (7.5 inches by 4.75 inches) -- \$100

Interior full page (7.5 inches by 9.5 inches) -- \$150

\*Back page, 1/2 page (7.5 inches by 4.75 inches) -- \$150

\*Back page, full page (7.5 inches by 9.5 inches) -- \$200

\*Please note these options are available strictly on a first-come, first-served basis.

*Rates are subject to change. Advertisers will be protected from a rate increase during the life of the contract if they pre-purchase future ads.*

Restrictions: There will be no shared ads, such as two separate and/or unrelated businesses sharing an ad. All ads must conform to the sizes listed above.

**In addition, Springbrook Glen HOA reserves the right to accept, classify, cancel, edit or reject any advertisements. Springbrook Glen HOA and its agents and employees shall have no liability whatsoever, by reason of any error in connection with any advertisement**

**(including without limitations failure to publish advertising on desired dates, or omissions or additions to the advertisement.) Springbrook Glen HOA and its agents and employees will not be responsible for and will incur no liability for errors and/or misprints beyond cancellation of charges for publishing a correction in a space equal to that occupied by the error. Advertisers agree to release and hold harmless the association, and its members, agents and employees, from all damages of any kind related to their advertisement(s). Compliance with all advertising rules is a condition of advertising. By submitting your advertising agreement you automatically agree to comply with all rules.**

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Daytime telephone:** \_\_\_\_\_

**E-mail address:** \_\_\_\_\_

**Ad size requested:** \_\_\_\_\_

**Number of issues [please specify which issue(s) ad is to appear in]:** \_\_\_\_\_

**Amount Due:** \_\_\_\_\_

*I have read this contract and agree to the terms contained within.*

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Printed Name**