

SPRINGBROOK GLEN HOMEOWNERS ASSOCIATION

Park Reservation Request

RESERVATIONS – Only Members of the Association are eligible to reserve the park and must make reservations and obtain prior written approval of the Association. Reservations must be made in writing to the Association at least fourteen (14) days and no more than sixty (60) days in advance of party date.

Use of the park may be prohibited if Member's previous use resulted in damages or abuse of the facility, if member is not in compliance with the Association Restrictions and Rules, or if member is delinquent in payment of assessments.

Please note that your reservation for a party at the park does not exclude other Members and their accompanied guests from use of the amenities. Reservations allow the Association to schedule party times and dates that do not conflict with each other.

HOURS OF OPERATION – Use of the park is restricted to Springbrook Glen Members and their accompanied guests. Daily operating hours are 6:00 a.m. to 9:30 p.m. unless otherwise posted.

NUMBER OF GUESTS – The maximum number of guests for any one event is 30.

COSTS – There is not a user fee currently. However, a deposit of \$100 per party reservation application is required. These fees must be paid at time of application. The application will be considered incomplete without payment and will not be reviewed. The user fee and deposit will be refunded if the park is not used due to inclement weather or if written cancellation is received in Association office 24 hours in advance. The deposit will be refunded if there is no damage as a result of the party, the area is returned in the same condition as it was received prior to the party, vacated by the curfew time, and all rules are obeyed.

RULES – Users are required to observe all of the Rules of the Association, including, but not limited to, the following:

1. The Member making the reservation must be present for the duration of the party or event.
2. Use of the Park, Amenities, Common Areas and any other property owned by the Homeowners Association (HOA) is at your own risk. The HOA and management are not responsible for accidents or injury.
3. No alcohol, tobacco, drugs, fireworks or weapons of any kind whatsoever allowed.
4. Nuisances, such as loud music, cursing and inappropriate behavior, are prohibited.
5. Any person under the age of 13 must be accompanied by an adult.
6. Open fires are strictly prohibited. Grilling and cooking fires allowed only in barbecue grills designed for that purpose and shall not be permitted during burn bans.
7. Pets must be on a leash at all times and are not allowed to roam or run at large.
8. Dispose of all litter! Keeping these areas clean is everyone's responsibility. Members are required to remove all trash and clean any messes caused by their party or group event.
9. Reservations of the park for parties or events are allowed only with prior written authorization by the Association and in accordance with its rules. Please see "Park Party Request" application.
10. Damages to the Park, Amenities, Common Areas and any other property owned by the HOA may result in the assessment of repair and replacement costs, fines and other penalties.
11. No cutting, damaging or removing of trees, shrubs and native vegetation.
12. No motorized vehicles allowed off road without prior written approval of the HOA. ATVs and motorcycles are prohibited from the park or common areas.
13. No sign, banner, or decoration will be allowed to be affixed to any surface. Signs and decorations displayed in connection with an event at the Park or other Common Area must obtain prior written approval of the Architectural Committee.

14. Residents are responsible for any damage they, their guests, or their children cause while using the Park, Amenities, Common Areas and any other property owned by the HOA and for cleaning up any mess or trash created by them prior to leaving the area.
15. The HOA manager may deny access to the Park at any time due to occupancy limits, weather, grounds condition or if maintenance is required.
16. At the discretion of the HOA manager and as approved by the Board of Directors of the Springbrook Glen Home Owners Association, certain periods of the normal hours may be set aside for specialized activities. These activities will be open to all interested residents. Scheduled times for these activities will be posted.
17. Use of Park, Amenities, Common Areas and any other property owned by the HOA may be denied if HOA fees or other due amounts remain unpaid.
18. Violations of these Rules and interference with the enforcement of these Rules may result in (a) temporary revocation of Member privileges, (b) suspension of Member privileges, (c) fines, assessments and other penalties, and/or (d) legal action against the violator.

APPLICATION – Please complete this form and mail it with your deposit to the Association.

OWNER NAME	
_____	_____
HOME PHONE	WORK PHONE

ADDRESS	

DATE OF RESERVATION	

TIME OF RESERVATION (starting and ending times)	

NUMBER OF ANTICIPATED GUESTS	

TYPE OF EVENT	

<p>I have read, understand, and agree to abide by the Rules for use of the Park.</p> <p>Signed: _____</p> <p style="text-align: center;">(Must be signed by owner requesting reservation.)</p>
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Please submit your application and deposit to:
 Springbrook Glen HOA
 P.O. Box 92649
 Austin, Texas 78709